

Branciforte Middle School Bond Site Committee

Meeting Notes for 11/20/19

- Attendees; refer to attached sign-in sheet.
- At 6:35 PM, Principal Casey O'Brien decided the wait for attendees was over and meeting was dismissed.
- David Peartree of Belli Architectural Group provided a PowerPoint presentation and was prepared to run through the slideshow, covering the following:
 - Project Site Map: Present a graphic map and discuss areas where projects are complete, actively under construction, or in the design phases.
 - Project Status List: Belli to present and discuss this list to show all project contemplated under the Bond Measure and what their disposition is.
 - Current Budget Status: Review with committee status of funds spent, allocated and remaining. Provide background on targets for remaining spending.
 - Current Progress: Share with committee images of completed work and projects under construction.
- David Peartree offered to address any questions during the waiting (for attendees) period.
- The attendees engaged in a Q&A session and general discussion about projects on campus.
 - Superintendent Kris Munro stopped by for a brief moment and asked how everything was going. She reiterated there should be a sitting committee established for these meetings that include parents, community members, staff and students.
 - It was noted that there are a couple old and large trees near the back-play field area and old lunch shelter that have up-rooted and created existing sidewalks to lift, creating a trip hazard. Belli Architectural Group and Facilities Department will look at this condition and see what are the options to address this concern. One idea was to remove the trees and replace with two new trees on campus.
 - The status of the Street Presence Improvements project was requested. David Peartree did a brief explanation of the proposed design concept. He mentioned we are currently working closely with their landscape architect and need to review and polish the proposed design prior to issuing to the District.
 - Trevor Miller mentioned any new tree will need to be carefully selected so that they won't grow to large and be above the building's roof line.
 - Casey O'Brien mentioned the City has a selection of free trees that were offered and to hopefully be incorporated into the overall design.
 - The flag pole location might be moved to better fit with the proposed design and be in a more prominent location.
 - Trevor Miller mentioned he would like to have the specialized trees trimming company come out and take a look at the existing overgrown trees throughout the campus and have them trimmed back to do a final evaluation of either keeping them or have them replaced.
 - Casey O'Brien requested a copy of the latest phasing diagram which is included on the PowerPoint presentation. David Peartree will be sending the document as requested.

- The meeting concluded with discussion on the fact that good progress has been made on the campus and the evolving dynamic of projects shifting based on many circumstances from the initial overall planning sequencing. David Peartree asked for continued involvement from the stakeholders and patience as the design and construction industry is a moving target and adjustments need to be made accordingly to better meet the campus needs.

11/20/19 -

Bond Site Committee Meeting

Branciforte middle school
- Sign-in Sheet -

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